

# Safety, Health, Environmental & Quality (SHEQ) Policy.

## 1. INTRODUCTION

This policy is designed to provide guidance to all those who work with or within the Company.

## 2. ELIGIBILITY

This policy applies to all employees and all those working alongside, in partnership and on behalf of Scott Timber Limited t/a Scott Pallets.

## 3. Scope / Strategic Direction

The scope and direction of the Scott Pallets business management system is applicable to the provision of manufacture and supply of timber products including pallets and wooden packaging.

## 4. SCOTT PALLETS ARE COMMITTED TO:

- Continually improve our Company's performance with regards to Safety, Health, Environment and Quality (SHEQ).
- Comply with all statutory legislation and other requirements to which Scott Pallets subscribes.
- Set business objectives, targets and other corporate goals as defined by the Board. Progress will be monitored on a regular basis.
- Appropriate resources shall be made available to complete business objectives and targets.
- Effective communication, utilising inductions, Company intranet and noticeboards of these policy requirements to all persons working for and on behalf of Scott Pallets.
- Upon request making this policy available to the general public or any other relevant interested parties.
- The prevention of pollution to the environment through strict adherence to legislative requirements and codes of practice.



## 5. WE SHALL:

- Provide safe workplaces and environments. Safe systems of work and well-maintained plant where reasonably practicable to do so. Information, instruction, training and supervision to enable work to be carried out safely.
- Raise awareness throughout the business and take all practicable steps to prevent ill health, loss, damage, environmental impact or personal injury.
- Where reasonably practicable, ensuring the health and safety of our employees, contractors, neighbours, and other persons who may be affected by our activities.

The Managing Director is ultimately responsible for the company products and services. All personnel, throughout the company shall bear equal responsibility for the quality of all tasks for which they are accountable and act in accordance with the requirements of the Business Management System.

This Policy is regularly reviewed to ensure effectiveness and suitability.

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Next review date: 31/12/2025



**Scott Grant**  
**Managing Director**